

TERMS OF REFERENCE

Coaches Commission

ROLE – updated August 2014

The role of the Coaches Commission is to oversee the development of coaches and the deployment of the Volleyball England (VE) coaching workforce across all coaching domains and in all volleyball disciplines, to effectively serve the needs of all players through their development pathways; to assist in the delivery of Volleyball England's long-term goals and the strategic objectives of the current strategy.

The group provides advice, support and direction in all matters related to coaching, specifically in the following areas (but not limited to);

- To annually nominate appropriately skilled members for the Commission to the Volleyball England Board for approval.
- To provide opportunities for coaches to access high quality education activities at all levels of the coaching pathway.
- To oversee the development of UKCC and other qualifications across all disciplines of volleyball in England.
- To train, appoint, assess and develop Volleyball England Coach Trainers.
- To work with the coaching qualifications awarding body to continually review the practice of course delivery and assessment of all coach education courses and accredited workshops.
- To monitor and evaluate coach education and development schemes for targeted coaches.
- To approve all coach education and development reference materials.
- To develop and maintain sound working relationships with key internal and external partners.
- To interpret information and guidance from external organisations to help drive strategic objectives.
- To ensure that developments in coaching are communicated to coach members of Volleyball England.
- To be involved in the selection of coaches of Volleyball England representative teams.
- To recognise and review the qualifications of coaches from other federations and assign an equivalent Volleyball England qualification level to enable registration.
- To recognise achievement in coaching; providing awards across a range of categories.
- To act as ambassadors/representatives of Volleyball England.
- To maintain a Code of Conduct for Coaches and address breaches of the code by registered coaches.

- To act as a facilitator in the delivery of Volleyball England's Strategic Plan by working in partnership with internal and external partners in ensuring outcomes from the Volleyball England Delivery Plan are successfully achieved and monitored.

COMPOSITION

Coaches Commission comprises of the following members:

- (a) Richard Harrison (President)
- (b) Denise Austin
- (c) Steve Jones
- (d) Luke Thomas
- (e) Keith Trenam
- (f) Jefferson Williams

EXPERT MEMBERS

All are expert members who are recruited for their skills and expertise. The President is an elected officer of Volleyball England. Elections take place at the AGM every two years.

Richard Harrison

Responsibilities:

- Member of Volleyball England Leadership Team, liaison with Technical Director and the Board where necessary
- Regular planning and review meetings with the Coaching Workforce Team
- Leadership at Staff Tutor and Coach Conferences
- Code of Conduct for Coaches and commission leadership in coach disciplinary cases
- Recognition and equivalence of coaching qualifications from other federations
- Level 2 Tutor responsible for delivery of all coaching courses up to this level

Denise Austin

Responsibilities:

- Technical Expert - Beach Volleyball
- Responsible for technical input and tutor training for the Coach Education Programme in the Beach Volleyball Discipline
- Provider of training courses, workshops and resources for coaches in Beach Volleyball
- Commission liaison and advisor for Talent and Performance Programmes in Beach Volleyball
- Tutor for UKCC Level 1 course delivery

Steve Jones

Responsibilities:

- Technical Expert - Sitting Volleyball
- Responsible for technical input and tutor training for the Coach Education Programme in the Sitting Volleyball Discipline
- Creation of training courses and workshops for coaches in Sitting Volleyball
- Senior Staff Tutor able to deliver coaching courses at all levels
- Advisor to the commission on the UK Coaching Certificate

Luke Thomas

Responsibilities:

Schools and Youth Development

- Responsible for coaching skills and technical input to the Young Coaches Programme
- Provider of training courses and workshops for young coaches in the programme
- Liaison with Schools and Youth Commission and advisor to the commission on Schools and Youth involvement in volleyball
- Level 2 Tutor responsible for delivery of all coaching courses up to this level
- UKCC Internal Verifier

Keith Trenam

Responsibilities:

Technical Expert - Indoor Volleyball

- Responsible for technical input to the Coach Education Programme in the Indoor Volleyball Discipline
- Provider of training courses, workshops and resources for coaches in Indoor Volleyball
- Senior Staff Tutor able to deliver coaching courses at all levels - delivery of coaching courses and specific technical input at all levels

Jefferson Williams

Responsibilities:

- Technical Expert - Indoor Volleyball
- Responsible for technical input to the Coach Education Programme in the Indoor Volleyball Discipline
- Provider of training courses and workshops for coaches in Indoor Volleyball
- Senior Staff Tutor able to deliver coaching courses at all levels - Level 3 Tutor responsible for course delivery and specific technical input at this level
- Liaison with Performance Commission and advisor to the commission on Talent and Performance

MODUS OPERANDI

Two meetings per annum.

Commission members are volunteers expected to attend meetings, be responsible for delivery of projects and contribute their skills to defined programmes.

Any reasonable out-of-pocket expenses will be met in accordance with Volleyball England's Expenses Claim Policy.

CONFLICTS OF INTEREST

Conflicts of interest will be dealt with on a situation by situation basis.

EXPERT ROLES AND RESPONSIBILITIES

Expert members provide expertise and strategic direction to Volleyball England, specifically support for professional staff in relation to coaching system and coach development.

Each individual will seek further advice and expertise outside of the commission as necessary and liaise with other commissions and professionals in the office as appropriate.