



ROLE DESCRIPTION – SAFEGUARDING TECHNICAL ADVISOR

Term: Four years.

Responsible to: Volleyball England Lead Safeguarding Officer and Volleyball England Board Champion.

Remuneration: This is a voluntary role. Any reasonable out-of-pocket expenses will be met in accordance with the Association’s Expenses Claim Policy.

Closing Date: Monday 2nd September 2024.

BACKGROUND

Volleyball England is the recognised governing body for volleyball, beach volleyball and sitting volleyball in England and is responsible for the delivery, development and promotion of the three disciplines.

We run the National Volleyball League, the top volleyball competition in England for clubs, support England national team athletes to compete internationally, and grow and develop the game by working closely with our network of clubs, counties and regions. We also organise national sitting volleyball and junior grand prix competitions. UKBT is a national partner for beach volleyball competitions in England.

PURPOSE OF THE CASE MANAGEMENT GROUP

To provide advice and guidance in relation to safeguarding concerns, cases and adverse DBS disclosures. The members must make fair, considered and proportionate decisions about the route a safeguarding concern may take.

SPECIFIC RESPONSIBILITIES

- To work closely with the Volleyball England Lead Safeguarding Officer and Volleyball England Deputy Safeguarding Officer, Volleyball England Chief Executive Officer, Volleyball England Safeguarding Board Champion and other Case Management Group Members.
- To attend Case Management meetings as and when required.
- To provide independent opinion to assist decision making.
- To respond to correspondence within a short time frame (ideally 24 hours).
- To engage with the group's induction process and participate in further training as required.

GENERAL RESPONSIBILITIES

- To provide advice and guidance on safeguarding cases and adverse Disclosures as required.
- To assess any actions already taken by Volleyball England Safeguarding Officers.
- To advise on the appropriate 'route' for each case (e.g. internal/ disciplinary action; referral to the statutory agencies; or both).
- To assist and advise on the appropriate level (from local to national) at which the organisation will deal with the concern.
- To consider the need for temporary/ interim suspension orders as part of the CMG.
- To support effective review of the progress of safeguarding cases.
- To promote co-operation, consistency and confidence in decision making.
- Hold Volleyball England to account where appropriate.
- Declare any conflict or potential conflict of interest.

PERSONAL REQUIREMENTS

- A good working knowledge of safeguarding legislation and guidance relating to adult welfare and child protection.

- Experience of safeguarding undertaken within a statutory agency, or from within the legal, human resources, education, sport or charity sector.
- Able to interpret and resolve complex and sometimes conflicting information around concerns received by the Case Management Group
- Excellent communication and interpersonal skills, and to be able to relate to professionals within the statutory agencies.
- Able to think analytically, assess and balance risk, and willing to back judgment.
- Passion for the safety and wellbeing of children, young people and adults.
- Able to deal in a helpful, friendly and professional way with a wide range of people.
- To keep up to date with the appropriate training.

HOW TO APPLY

Download and complete the application form by clicking [here](#).

For this voluntary position, the person appointed must be a member of Volleyball England as defined by the Articles of Association.