

**HEAD COACH ROLE DESCRIPTION**

**NAME OF CLUB:**  Club name

**ROLE:**  Head Coach

**RESPONSIBLE TO:**  Club Committee



**DESCRIPTION**
To be the main coach responsible for coaching activities and sessions with the club.

**SKILLS/QUALITIES REQUIRED:**

* Good inter-personal skills
* Qualified to the appropriate level (at least Level 2 qualified)
* Approachable
* Fair

**MAIN DUTIES**

* To take full responsibility for the club’s coaching sessions at (**name of venue**) on (**days**) from (**start time**) to (**end time**).
* To prepare all coaching sessions beforehand.
* To maintain high ethical standards in coaching/instructing, ensure they keep up-to-date
* with their knowledge, skills and qualifications and prepare all sessions in advance
* To work with and include (**name of assistant coach(es)**) in the preparation and running of each session.
* To attend club meetings and report on progress.
* To offer the club feedback on the organisation and degree of success of junior & senior coaching and competitions.
* To assist in the selection of team(s).
* To register annually with Volleyball England to ensure adequate insurance.
* To undertake training appropriate to the role e.g. child protection training
* To complete a Volleyball England DBS, check every 3 years.
* To inform the Junior Development Officer (or other relevant member) in advance of any sessions that cannot be attended.

**COMMITMENT**

* Attend the AGM and any other meetings, deal with any other arising club issues.
* Approx. xx hours per week/month

***Amend any responsibilities which are not relevant to your club***