



March 2016

Dear Member,

I enclose a nomination form for those positions within the Association that come up for re-election at this year's Annual General Meeting and a form for submitting resolutions to the Executive Board for consideration.

The role of the Executive Board includes strategic planning for the Association, co-ordination and monitoring of the Volleyball England Strategic Plan, budgetary and financial management, corporate governance, marketing, member services and the National Office. It requires able and pragmatic visionaries and practitioners to drive this forward. Each Board member is also a Director of the Company (English Volleyball Association Ltd) and has duties and responsibilities for corporate governance and financial stability.

The Executive Board meets no less than four times in each calendar year and a commitment should be shown to attend these meetings, held both at weekends and during the week. Time between meetings is also needed to pursue and develop Board matters for the benefit of Volleyball and of the Association.

Each Board Director has a specific portfolio indicated in the title or responsibility for a grouping of Commissions and detailed in the Volleyball England Framework that accompanies the Articles of Association.

Each Commission President has a specific portfolio indicated in the title of the Commission and delivers this against the Terms of Reference in the Volleyball England Framework that accompanies the Articles of Association.

Commission work is essential to the running and delivery of Volleyball on a national basis. The title of the Commission indicates the main area of work but all Commissions need to communicate effectively with each other on a host of matters. There is also a vital need to ensure through Commissions that delivery work of the Strategic Plan is done at Regional, County and Area Association level.

Commissions should not be regarded as one-person bands and require a number and variety of members. If you feel that you have something to contribute, please let the appropriate Commission President or myself know. The greater the workforce the more we can achieve.

Should you wish to propose someone for office as a Board Member or Commission President, please discuss it with them beforehand and if necessary consult with a previous post holder or a Board member. The nominee must be an affiliated member of the Association.

Any and all replacements for the position of any Elected Director shall be selected by the Executive Board for recommendation to the Voting Members for election by an ordinary resolution in general meeting. Candidates for the position of any Elected Director may be nominated by any person, but each candidate shall be required to go through an open recruitment process overseen by the Executive Board following a formal, rigorous and transparent process. All nominations for Director must be supported by an application form duly completed by the nominated individual. To request an application form and role description please contact Tracey Norwood on [t.norwood@volleyballengland.org](mailto:t.norwood@volleyballengland.org) or 01509 227722.

I look forward to receiving your nomination sheet and any proposed resolutions, duly seconded, not later than 5pm on Friday 15<sup>th</sup> April 2016 in order for the nomination to be valid. Please address it for the attention of Martin Lindsey, Company Secretary.

Yours sincerely

A handwritten signature in black ink, appearing to read "L. T. Wainwright", with a long horizontal flourish extending to the right.

Lisa Wainwright  
Chief Executive

## NOMINATION FORM

As dictated by the Articles of Association the following posts for Directors on the Executive Board and for Commission Presidents are due for election at the 2016 AGM.

OFFICE	PRESENT HOLDER	NOMINATION	Membership Number*
Vice-President**	Mr Keith Nicholls		
Development Director**	Mr Will Roberts		
Marketing Director**	Mr Delvin Lane		
Technical Director**	Mr Steve Matthews		
International Events & Competitions Director**	Mr Rob Cook		
Schools and Youth Development Commission President	Ms Maria Bertelli		
Competitions Commission President	Mr Paul Bohannan		
Referees Commission President	Mr Steve Evans		
Regional Commission President	Mr Bryan Youlden***		

\* Referee, Coach, Player Registration number and/or Affiliated club number

\*\*Nomination needs to be supported by an application form completed by the nominated individual

\*\*\*Present holder acting on an interim basis pending formal approval by AGM

The following posts are not due for re-election in the current cycle.

OFFICE	PRESENT HOLDER
President	Mr Geoff Allen
Playing Director	Mr Jefferson Williams
Finance Director	Mr John Boughton
Coaches Commission President	Ms Gillian Harrison
Performance Commission President	Mr Alex Bialokoz

We hereby propose the above-mentioned for positions as Elected Directors / Commission Presidents in the office stated.

	Proposed by	Seconded by
Name (please PRINT IN BLOCK CAPITALS)		
Referee, Coach, Player Registration number		
and/or Affiliated club name and number		
Signature		
Date		

Completed nomination forms and application forms (for Director posts) must be returned to the National Office, FAO Martin Lindsey, Company Secretary, by 5pm on Friday 15<sup>th</sup> April 2016  
 Volleyball England, SportPark, Loughborough University, 3 Oakwood Drive, Loughborough, Leicestershire, LE11 3QF

